

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS  
MAY 31, 2019  
9:00 AM REGULAR SESSION**

**Commissioners met in regular session with all members present.**

**1. Invocation.**

Prayer said by Paula Gentry

**2. Pledges.**

**3. Consider and take action on approval of:**

- A. The minutes of previous meeting:**  
(Minutes, as written, of meeting held on May 15th)
- B. Payroll changes:**
- C. Payroll:**
- D. Budget amendments:**
- E. Accounts payable:  
Expense Approval Report:**
- F. Accept for recording: Auditor reports; Treasurer reports; Bonds;  
Oaths; Deputations; Certificates; State and County Taxes  
Summary; refund of overpayment or erroneous tax payments in  
excess of \$2500.00; Upshur County, Texas Depository Contract  
June 01, 2019-May 31, 2021; Pitney Bowes State and Local Fair  
Market Value Lease; and applications for use of Upshur County  
roads and rights-of-way and permit requests.**

Motion to record items A – E and record all documents listed above in  
item F made by Paula Gentry

Second by Dustin Nicholson

Paula Gentry, Dustin Nicholson, Frank Berka (abstained on item C), Jay  
Miller and Judge Tefteller voted for.

Motion approved.

Copies attached.

**4. Recognize the Harmony High School National Honor Society members for their service in painting outdoor trash cans used at the Courthouse.**

The Court recognized the Harmony High School National Honor Society and thanked them for painting the outdoor trash cans located on the North, East and West sides of the Courthouse. No action was necessary.

**5. Discuss and take action to approve a Memorandum of Understanding Agreement with CSC and an Electronic Recording Procedures Statement with Simplifile LC pertaining to electronic recordings of land records in the office of the County Clerk.**

Motion to approve the Memorandum of Understanding with CSC and the Electronic Recording Procedures Statement with Simplifile LC made by Paula Gentry

Second by Jay Miller

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for. Motion approved.

Copies attached.

**6. Discuss and take action to approve the Upshur County Investment Policy for 2018-2019.**

Motion to approve the Upshur County Investment Policy for 2018-2019 made by Dustin Nicholson

Second by Jay Miller

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for. Motion approved.

Copy attached.

**7. Discuss and take action to approve Employee Benefits Consulting to seek proposals for:**

- A. Third Party Administrator Services (TPA);**
- B. Pharmacy Benefit Manager Services (PBM); and,**
- C. Stop Loss Contract (SL).**

No action taken.

- 8. Discuss and take action to approve the purchase of additional IP addresses from ETEX for the Sheriff's Office Zuercher project at the cost of \$50.00 per month.**

Motion to approve the purchase of six additional IP addresses from ETEX for the Sheriff's Office for \$50.00 per month made by Dustin Nicholson

Second by Jay Miller

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.  
Motion approved

- 9. Discuss and take action to award the bid for the paving of the Upshur County Justice Center parking lot.**

No action taken.


- 10. Hear from Shelly Smith with CASA regarding child safety fee. Discuss and take action regarding implementation and use of fee.**

This item tabled until a later date.

- 11. Discuss and take action on request from CASA to be placed on the Jury Duty donation form.**

This item tabled until a later date.

- 12. Adjourn.**



Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.

